



Petroleum and Natural Gas Regulatory Board

24.02.2025

IT INTERFACE FOR TPIA EMPANELMENT & AUDIT PROCESS

Overview



2

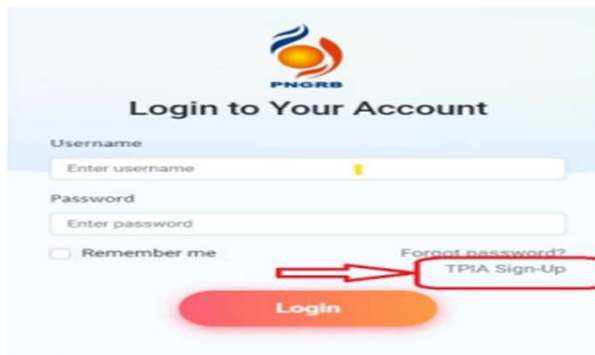
- IT Interface for TPIA Empanelment
- Audit Request Process:(T4S/IMS/ERMDP)
- Flow chart for T4S Audit
- Flow chart for IMS/ERDMP Audit
- IT Interface for Audit Process

IT Interface for TPIA Empanelment

3

Firstly, before beginning the process of empanelment , the TPIAs/user must sign up and create an account in the module which shall be used for all purposes - empanelment application , approvals for audits , submission of Audit reports, generation of Checklists etc.

- Click on "TPIA Sign-Up"
- Then the TPIA users must fill all the required details like: Name of the agency, Email, Phone number, address etc.
- User must accept the mentioned condition before submitting the form.



IT Interface for TPIA Empanelment

- After login, users can fill up the below shown Registration form with the necessary details.
- This e-form consists of : Format-1, Format-2, Schedule-1, Schedule-2 & Format-3 (undertaking).
- Format-1:** Consists of fields where the users can detail their experience in carrying out audits for various entities in different scope sectors for T4S,IMS & ERDMP by submitting documents like work orders , completion certificate, value of work order etc.

REGISTER
Save as Draft

PROVISIONAL SCOPE

Audit Type	Sectors							
T4S	<input checked="" type="checkbox"/> CGD	<input checked="" type="checkbox"/> NGPL	<input checked="" type="checkbox"/> PPPL	<input checked="" type="checkbox"/> LNG	<input checked="" type="checkbox"/> LPG	<input checked="" type="checkbox"/> POL	<input type="checkbox"/> RGP	
IMS	<input type="checkbox"/> CGD	<input type="checkbox"/> NGPL	<input type="checkbox"/> PPPL					
ERDMP	<input type="checkbox"/> CGD	<input type="checkbox"/> NGPL	<input type="checkbox"/> PPPL	<input type="checkbox"/> LNG	<input type="checkbox"/> LPG	<input type="checkbox"/> POL	<input type="checkbox"/> RGP	<input type="checkbox"/> RO

IT Interface for TPIA Empanelment



5

Petroleum and Natural Gas Regulatory Board

vaaman
User Type: TPIA Anonymous

REGISTER Save as Draft

FORMAT-1

Sector	Work order	Type/Scope of Inspection	Period of Carrying Out Inspection Work	Value of work order	Attachment	Actions
City or Local Natural Gas Distribution Network	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Choose File N...	<input type="button" value="x"/> <input type="button" value="+"/>
Pipeline such as natural gas, propane, butane etc. and the hydrocarbons products which remain in gaseous state at NTP	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Choose File N...	<input type="button" value="x"/> <input type="button" value="+"/>
Hydrocarbons processing installation (refinery, gas processing, LNG Re-gasification installations etc.);	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Choose File N...	<input type="button" value="x"/> <input type="button" value="+"/>
Commercial petroleum storage facilities, gas storage facilities and terminals including storage facilities at LNG Re-gasification terminals;	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Choose File N...	<input type="button" value="x"/> <input type="button" value="+"/>
Petroleum Product Pipeline	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Choose File N...	<input type="button" value="x"/> <input type="button" value="+"/>
Hydrocarbons gas bottling Installations having receiving, storage and handling facilities including storage for LPG, propane and butane;	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Choose File N...	<input type="button" value="x"/> <input type="button" value="+"/>
Dispensing stations and retail outlets	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Choose File N...	<input type="button" value="x"/> <input type="button" value="+"/>

IT Interface for TPIA Empanelment

- Format-2: Consists the form in which users have to fill necessary details
- Point No.7 details the existing manpower (Technical Manager , Supervisor , Inspector/Audit) and whether they are on roll / off roll : The details filled here will be auto filled in "Details of man power Qualified for Technical Audit" form.

FORMAT-2																			
1	Name of the Third Party Inspection Agency Test_Tpi_04																		
2	Address (HO) kolkata																		
	Address of office from where Inspection Services are provided/managed (if different from above) sallake sec - v kolkata																		
	Delhi/NCR Address, if any																		
3(a)	Contact Person Ajay Kumar																		
	Designation Admin																		
3(b)	Email Test_Tpi_04@test.com																		
3(c)	Contact Number 3214569858																		
4	Company Profile Cyber Swift																		
5	Whether the TPIA has obtained the ISO 17020 certification under the scope for which empanelment is requested? Yes <input checked="" type="radio"/> No <input type="radio"/> Choose File No file chosen																		
6	Total No. of years of work experience as a technical inspection/audit agency 1																		
7	Total No. of Existing Manpower associated with Inspection/ Audit related services 5																		
	<table border="1"> <thead> <tr> <th colspan="2">No. of Technical Managers</th> <th colspan="2">No. of Supervisors</th> <th colspan="2">No. of Inspectors</th> </tr> <tr> <th>On Regular</th> <th>On Contract</th> <th>On Regular</th> <th>On Contract</th> <th>On Regular</th> <th>On Contract</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>1</td> <td>0</td> <td>5</td> <td>0</td> </tr> </tbody> </table>	No. of Technical Managers		No. of Supervisors		No. of Inspectors		On Regular	On Contract	On Regular	On Contract	On Regular	On Contract	1	0	1	0	5	0
	No. of Technical Managers		No. of Supervisors		No. of Inspectors														
On Regular	On Contract	On Regular	On Contract	On Regular	On Contract														
1	0	1	0	5	0														

IT Interface for TPIA Empanelment

7


- For the manpower, users can choose the type of resource amongst the three (Regular/Contractual/Freelancer) from the drop down
- User has to select the minimum of at least One 'Technical Managers', One 'Component Supervisors' & Five 'Component Inspector' and further can add more by clicking on the (+) button. This Attachment is mandatory as per TPCA regulations, 2015.

Details of Man Power Qualified for Technical Audits

Type of Man Power	Name (As per Aadhar Card)	Date Of Birth (As per Adhar Card)	Email	Phone	Attachment	Action
Technical Managers [Minimum 1 Regular Manager Required]						
Regular		mm/dd/yyyy			Choose File No file chosen	<input type="button" value="x"/> <input data-bbox="1885 1024 1934 1062" type="button" value="+"/>
Regular Contractual Freelancer						
Competent Supervisors [Minimum 1 Regular Supervisor Required]						
Regular		mm/dd/yyyy			Choose File No file chosen	<input type="button" value="x"/> <input data-bbox="1885 1175 1934 1213" type="button" value="+"/>
Competent Inspectors [Minimum 5 Regular Inspectors Required]						
Regular		mm/dd/yyyy			Choose File No file chosen	<input type="button" value="x"/> <input data-bbox="1885 1326 1934 1364" type="button" value="+"/>

IT Interface for TPIA Empanelment

- **Schedule-1** : Consists of Various Eligibility criteria for TPA , where User(TPIA) have to upload the documents in all the below shown page as per the requirement


 Petroleum and Natural Gas Regulatory Board

 vaaman
User Type: TPIA Anonymous

REGISTER
Save as Draft

1. The manpower engaged by TPA on contract basis should be based upon a binding agreement normally no less than a period of one year ensuring their availability for third party inspection services to be undertaken by the TPA.

SCHEDULE - 1

ELIGIBILITY CRITERIA FOR THIRD PARTY AGENCIES SEEKING APPROVAL AS APPROVED AGENCY:

Clause No.	PNGRB Requirements	Comments by TPA
1-1	THE THIRD-PARTY AGENCY (TPA)	
1-1.1	Qualifications: A Third-Party Agency (TPA) shall meet the requirements of these Regulations, ISO/IEC 17020 including amendments and up gradation thereto and any other requirements or guidelines specified by the Board or Accreditation Body.	
1-1.1.1	A TPA shall be a legal entity in India or a reputed International Inspecting body having an office in India.	<div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div> <div style="border: 1px solid #ccc; padding: 2px; display: flex; align-items: center;"> Choose File No file chosen </div>
1-1.1.2	The TPA shall ensure the competence of its inspectors/ supervisors for the scopes for which empanelment is sought. The TPA shall obtain appropriate credentials of inspectors/ supervisors. The Board may issue guidelines in this regard from time to time.	<div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div> <div style="border: 1px solid #ccc; padding: 2px; display: flex; align-items: center;"> Choose File No file chosen </div>

IT Interface for TPIA Empanelment



- **Schedule-2:** The details submitted for empanelment of TPIAs are for use within the administrative requirements of the PNGRB for approval of TPIAs.

Petroleum and Natural Gas Regulatory Board

vaaman
User Type: TPIA Anonymous

REGISTER Save as Draft

SCHEDULE - 2

THE DETAILS SUBMITTED FOR EMPANELMENT OF TPAS ARE FOR USE WITHIN THE ADMINISTRATIVE REQUIREMENTS OF THE PETROLEUM AND NATURAL GAS REGULATORY BOARD FOR APPROVAL OF TPAS.

Clause No.	PNGRB Requirements	Comments by TPA
2-1	REQUIRED ACCREDITATION TO PROVIDE QUALIFIED INSPECTION SERVICES TPAs shall be accredited by the Accreditation Body, as per ISO/IEC 17020 or any other appropriate standard and/or any other mechanism as approved by the Board. The Board may also decide to assess and empanel TPAs on its own.	<input type="text"/> Choose File No file chosen
2-2	SCOPE OF APPROVAL (a) The letter of empanelment issued by the Board shall state the scope of inspection/audit/conformity assessment for the sectors for which approval is granted. Approval may be issued by PNGRB initially for 1 year on condition that the TPA shall obtain accreditation under ISO/IEC 17020 or any other appropriate standard for the scope for which TPA has been approved. Further, the TPA gets accreditation under ISO/IEC 17020 or any other appropriate standard; the approval may be issued upto the period of accreditation. The Board may, at its discretion, limit or extend the scope of approval and/or period of empanelment of Approved Agency. (b) Applicants for empanelment may apply for any or all of the areas as specified under Regulation 3.	<input type="text"/> Choose File No file chosen <input type="text"/>

IT Interface for TPIA Empanelment

10

- **Format-3:** Undertaking from the authorized signatory
- After required fee submission same will be forwarded to PNGRB for approval.

FORMAT-3

Undertaking

I, Ajay Kumar authorized signatory of M/s Test_Tpi_04 hereby confirm that the information given above is true and correct. Any wrong information /misrepresentation/ suppression of facts will make M/s Test_Tpi_04 ineligible for empanelment as an approved agency.

Place: kolkata

Date: _____

Signature of applicant

Name of applicant

Ajay Kumar

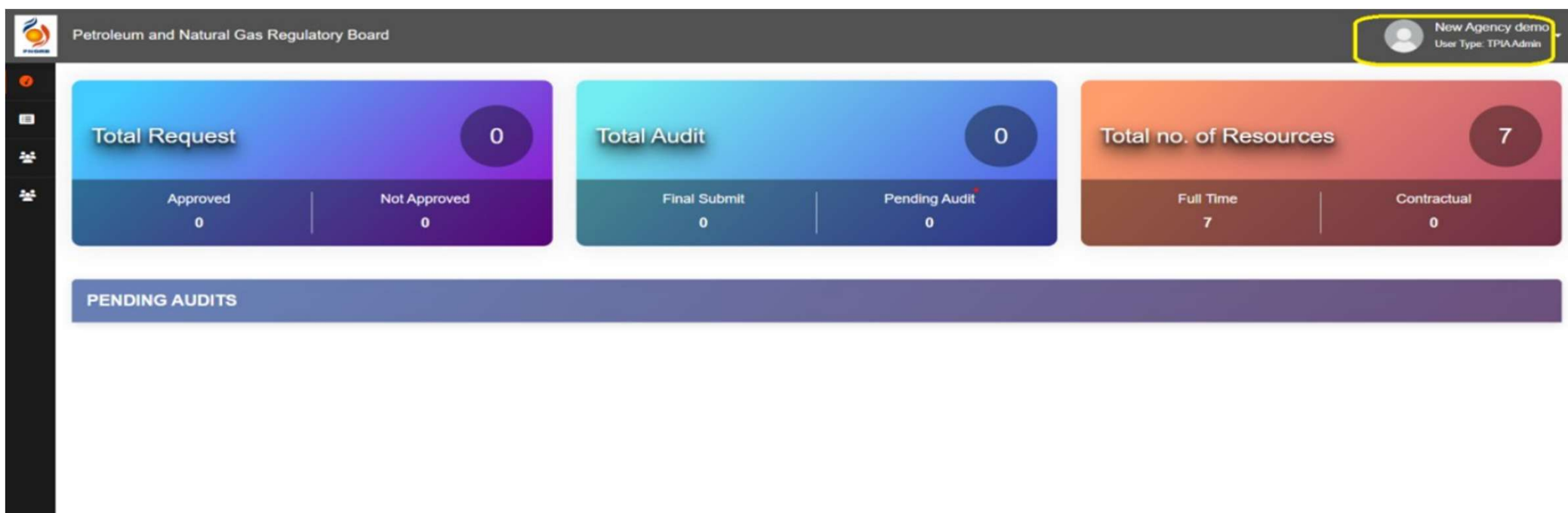
Designation

Admin

IT Interface for TPIA Empanelment

11

- Once, PNGRB approved the registration form.
- TPIA, after login to the system, will be redirected to the below page. Then click on User management under settings to add use.



Petroleum and Natural Gas Regulatory Board

New Agency demo
User Type: TPIAAdmin

Total Request		Total Audit		Total no. of Resources	
Approved	Not Approved	Final Submit	Pending Audit	Full Time	Contractual
0	0	0	0	7	0

PENDING AUDITS

IT Interface for TPIA Empanelment



12

The screenshot displays the user interface of the Petroleum and Natural Gas Regulatory Board (PNGRB) system. The header includes the PNGRB logo and the text "Petroleum and Natural Gas Regulatory Board". On the right side of the header, there is a user profile icon labeled "New Agency demo" and "User Type: TPIAAdmin".

The main content area features a sidebar menu on the left with the following items: Dashboard, Audit, Master, Setting, User Management, Audit Validation, Registration Form, and Registration Renewal. The "User Management" item is highlighted with a red box, and a red arrow points to it from the right.

The main content area contains a table with the following columns: Name, Email, Phone No., and Action. The table is currently empty, displaying the message "No data available in table". Above the table, there is a search bar labeled "Search:" and a green button labeled "+ Add User". Below the table, there are "Previous" and "Next" navigation buttons.

IT Interface for TPIA Empanelment



13

- This page is used to add new user. User can be TPIA Auditor, staff etc.

The screenshot shows the 'Petroleum and Natural Gas Regulatory Board' (PNGRB) user management interface. At the top right, the user is identified as 'New Agency demo' with a 'User Type: TPIAAdmin'. The main section is titled 'USER LIST' and includes a '+ Add User' button highlighted with a red box and a red arrow. Below this, there is a 'Show 10 entries' dropdown and a 'Search:' input field. A table with columns for 'User Name', 'Name', 'Email', 'Phone No.', and 'Action' is present, but it is currently empty, displaying the message 'No data available in table'. At the bottom, it shows 'Showing 0 to 0 of 0 entries' and 'Previous Next' navigation buttons.

User Name	Name	Email	Phone No.	Action
No data available in table				

IT Interface for TPIA Empanelment



14

- At first Choose the Resource, resource details will automatically shown in the text boxes.
- Fill the rest of the fields and click on the "Save" button.
- The user detail like user name and password are sent to the user Email Id, which is given in the form.

The screenshot displays the 'USER MANAGEMENT' interface of the Petroleum and Natural Gas Regulatory Board. The form includes the following fields:

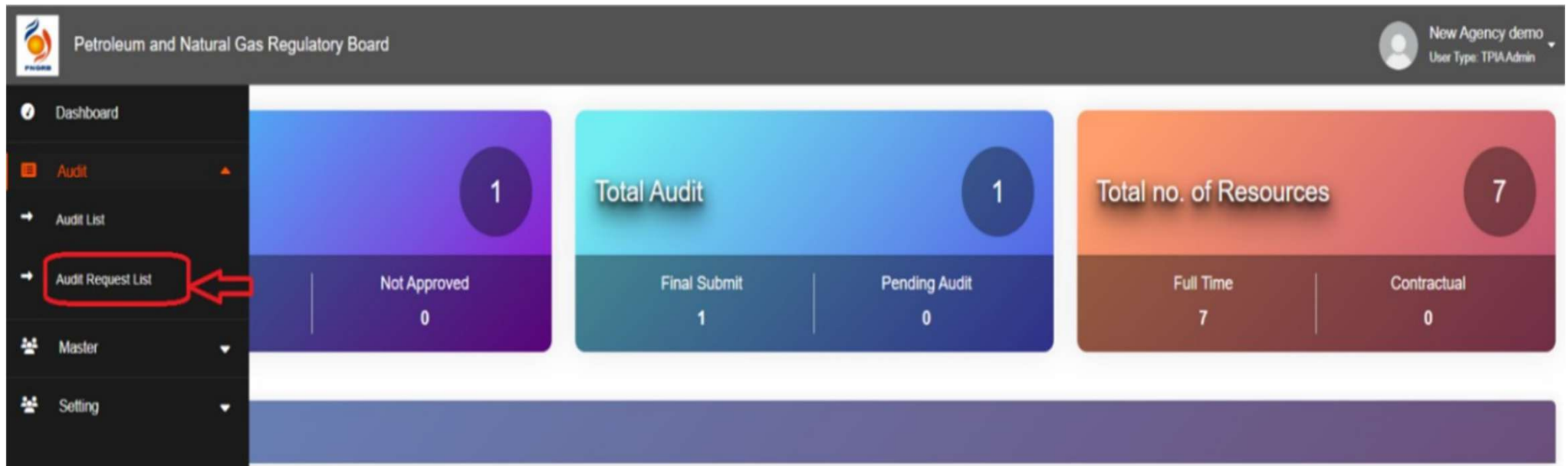
- Resource ***: A dropdown menu with 'arjun singh' selected. This field is highlighted with a red box.
- User Name ***: Text input containing 'arjunsungh123@gmail.com'.
- Name ***: Text input containing 'arjun singh'.
- Email ***: Text input containing 'arjunsungh123@gmail.com'.
- Phone No. ***: Text input containing '9823456768'.
- Password ***: Password input field with masked characters '.....'.
- Confirm Password ***: Text input with placeholder 'Enter your confirm password'.
- Logo**: Text input with placeholder 'Logo'.
- Display Name**: Text input containing 'arjun singh'.
- Website**: Text input with placeholder 'Website'.
- Fax**: Text input with placeholder 'Fax'.
- Pin**: Text input with placeholder 'Pin'.
- CIN**: Text input with placeholder 'CIN'.
- Remark**: Text input with placeholder 'Remark'.

At the bottom right of the form, there are two buttons: a green 'Save' button and a red 'Cancel' button. A red arrow points to the 'Save' button, which is also enclosed in a red box.

AUDIT REQUEST:(T4S/IMS/ERMDP)

15

- This Audit Request process is for all Audit Type.
- Log in as user type "TPIA Admin" with valid credentials.
- To create the Audit Request for T4S, IMS, ERMDP audit process, click on the "Add request" button on the top right corner shown below. From this page user can also view existing audit request.



The screenshot displays the dashboard for the Petroleum and Natural Gas Regulatory Board (PNGRB). The user is logged in as "New Agency demo" with the user type "TPIAAdmin". The dashboard features a sidebar menu with options: Dashboard, Audit, Audit List, Audit Request List (highlighted with a red box and arrow), Master, and Setting. The main content area shows three summary cards:

- Not Approved:** 1 total, 0 Final Submit, 0 Pending Audit.
- Total Audit:** 1 total, 1 Final Submit, 0 Pending Audit.
- Total no. of Resources:** 7 total, 7 Full Time, 0 Contractual.

AUDIT REQUEST:(T4S/IMS/ERMDP)

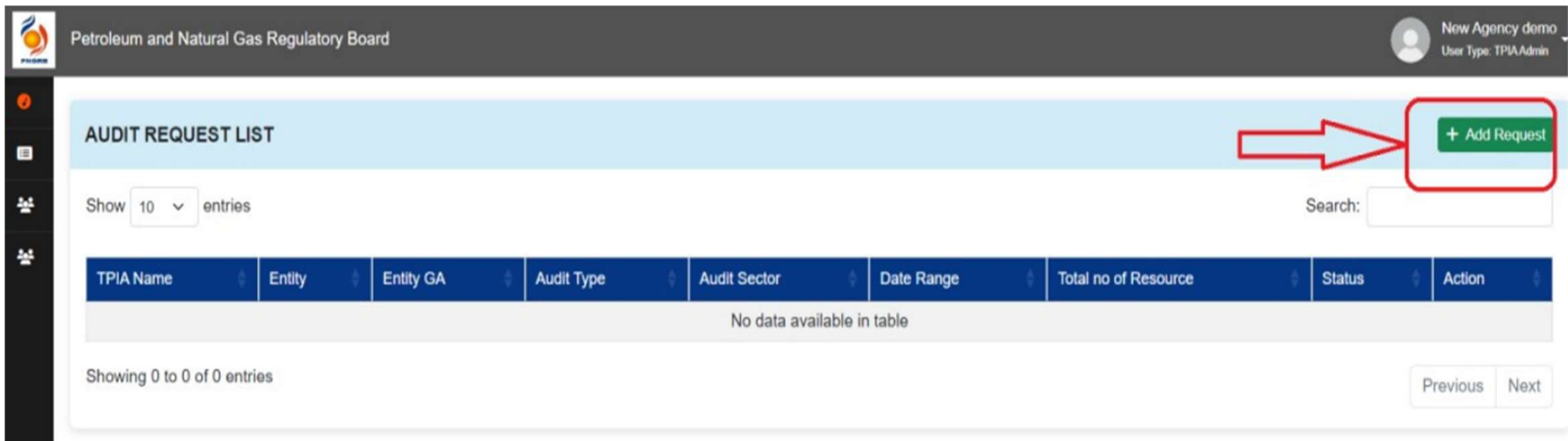
16

- Below page consists of "Type of Installation", "Entity", its corresponding "Installation", "Name of Installation", and "No. of Man-days".
- End date should always be greater than the start date.
- The "No. of Mandays" will be calculated from Audit Mandays Matrix circulated by PNGRB (w.e.f 01.01.2025)
- When user will select the "Type of Installation" and its corresponding fields, three checkbox will appear:T4S, ERDMP, IMS. After checking, the lists of tagged users will appear.
- Mandatory Conditions for showing the **lists of Users** are as follows:
 - ❖ 1. Users must be free, from and between start date and end date.
 - ❖ 2. Users shouldn't be involved with any other audit requests
 - ❖ 3. Resource must be the Active user.
 - ❖ 4. Resource must be mapped with the particular "Type of Installation".
 - ❖ 5. The type of Resource type: Freelancer, is only applicable for T4S and IMS.
 - ❖ 6. If the type of Resource is mapped with "General Sector", then it is applicable for T4S and IMS.
- The "Add New Installation" button will navigate to a page where TPIA admin will fill the mandatory fields.

AUDIT REQUEST:(T4S/IMS/ERMDP)

17

- For each fields: T4S, ERDMP, and IMS, at least there should a minimum of two resources(users).
- Resource sector with only "general" will be taken into consideration for only once.
- After filling the all required fields, click on "Save" button.



Petroleum and Natural Gas Regulatory Board

New Agency demo
User Type: TPIAAdmin

AUDIT REQUEST LIST

Show 10 entries Search:

TPIA Name	Entity	Entity GA	Audit Type	Audit Sector	Date Range	Total no of Resource	Status	Action
No data available in table								

Showing 0 to 0 of 0 entries

Previous Next

AUDIT REQUEST:(T4S/IMS/ERMDP)



Petroleum and Natural Gas Regulatory Board New Agency demo
User Type: TPA Admin

AUDIT REQUEST

Type of Installation *
City Gas Distribution

Entity *
Dholpur CGD Private Limited

Start Date *
05/25/2024

End Date *
05/27/2024

Installation *
Gwalior

Name of Installation *
test

No. of Mandays *
6

T4S ERDMP IMS

TAG RESOURCES


Show 10 entries Search:


Assigned	NAME	EMAIL	PHONE	DOB	RESOURCE TYPE	RESOURCE SECTOR
<input type="checkbox"/>	user06	user06@gmail.com	7852146325	17-02-2024	Freelancer	City Gas Distribution
<input type="checkbox"/>	New Free Lancer	newfreelancer@test.com	9009989899	10-01-1990	Freelancer	GENERAL
<input type="checkbox"/>	freelancer test	freelancertest@test.com	3214569852	24-04-1990	Freelancer	GENERAL
<input checked="" type="checkbox"/>	Arnav singh	arnav123@gmail.com	9823456768	null	Regular	City Gas Distribution, GENERAL
<input checked="" type="checkbox"/>	arjun singh	arjunsungh123@gmail.com	9823456768	21-05-1887	Regular	City Gas Distribution, GENERAL

Showing 1 to 5 of 5 entries Previous 1 Next

AUDIT REQUEST:(T4S/IMS/ERMDP)




- If the audit request is not approved by PNGRB admin then status will be blank. After approval the status will be changed to "approved" and if cancel then status will show as "not approved".

 Petroleum and Natural Gas Regulatory Board

 New Agency demo
 User Type: TPIAdmin

AUDIT REQUEST LIST + Add Request

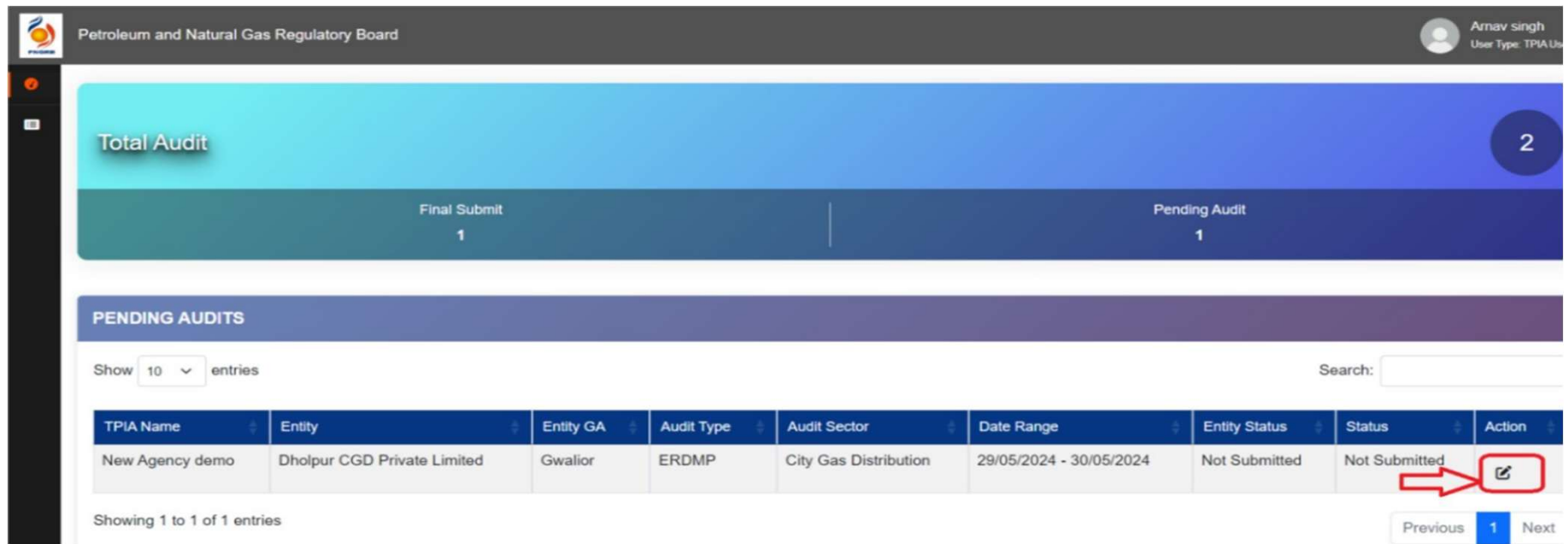
Show entries Search:

TPIA Name	Entity	Entity GA	Audit Type	Audit Sector	Date Range	Total no of Resource	Status	Action
New Agency demo	Dholpur CGD Private Limited	Gwalior	ERDMP	City Gas Distribution	29/05/2024 - 30/05/2024	2		 
New Agency demo	Dholpur CGD Private Limited	Gwalior	T4S	City Gas Distribution	25/05/2024 - 27/05/2024	2	Approved	

Showing 1 to 2 of 2 entries

IT Interface for Audit Process

- Audit Process Step-1: To be done TPIA user, through user type "TPIA User" (tagged/mapped to audit request) with valid credential for Audit
- This page contains the Audit details and the particular sector responsible for the audit with checklists.
- Each sector have contains the checklist pages.



Petroleum and Natural Gas Regulatory Board


Arnav Singh
User Type: TPIA User

Total Audit

Final Submit: 1 | Pending Audit: 1

PENDING AUDITS

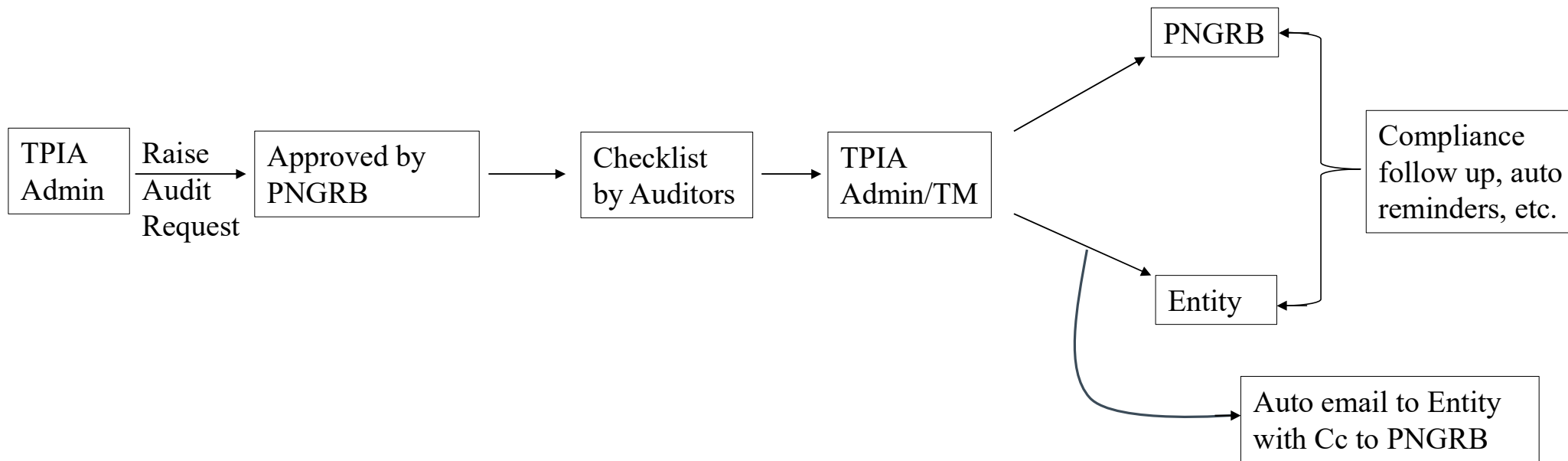
Show 10 entries | Search:

TPIA Name	Entity	Entity GA	Audit Type	Audit Sector	Date Range	Entity Status	Status	Action
New Agency demo	Dholpur CGD Private Limited	Gwalior	ERDMP	City Gas Distribution	29/05/2024 - 30/05/2024	Not Submitted	Not Submitted	

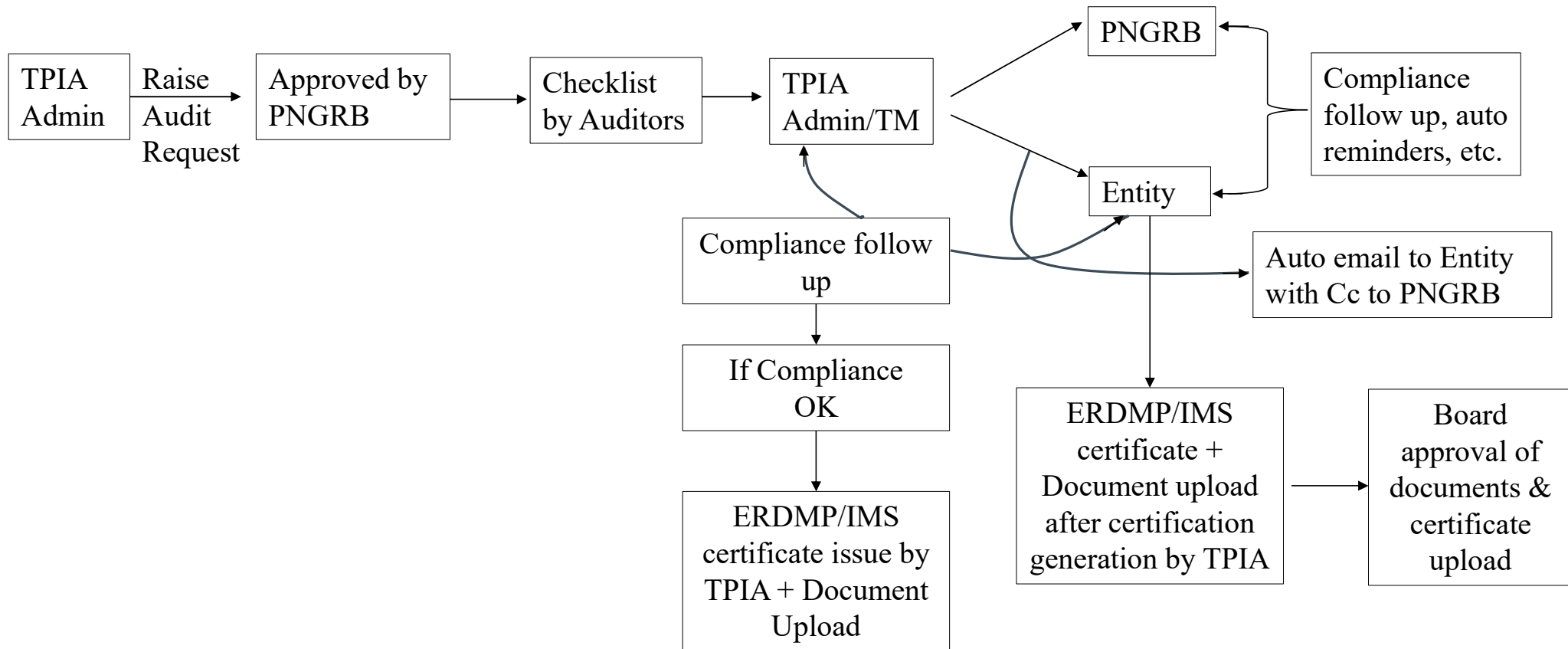
Showing 1 to 1 of 1 entries

Previous 1 Next

Flow chart for T4S Audit



Flow chart for ERDMP/IMS Audit



IT Interface for Audit Process


- Some logical functionality which is same for all audit checklist pages
- After clicking on the "Critical Activities In CGD Network" check list , the below page will be shown.
- If the user selects the "Found Compliance" and "Not Applicable" from the Compliance Status drop-down, all the rest of the fields will be disabled, this functionality is same for all audit checklist pages.


CRITICAL ACTIVITIES IN CGD NETWORK Not Applicable All [Add More](#)

Sl. No	List of Activity	Compliance Status	Observations	Recommendations	Criticality
1	Verify whether the Pressure Reduction skid CGS installed having (Active/monitor combination) with a minimum 50% redundancy including slam shut valve for over-protection and creep relief valve	<div style="border: 2px solid green; padding: 5px;"> ----Select ---- ----Select ---- Found Complied Not Complied Not Applicable ----Select ---- </div>			---- Select ----
2	Verify whether the On-line odorization equipment designed to minimize fugitive emissions during loading, operation and maintenance	----Select ----			---- Select ----
3	Verify whether the Height of the vent minimum 3 meters above working level	----Select ----			---- Select ----

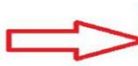
IT Interface for Audit Process

- After checking the necessary check lists, user will be redirected to this page. Which contains Check-point for the audit with Compliance Status and Criticality.
- Criticality can be classified as **High-high, High, Medium and Low**.
- After filling all required fields, click on "Save" button for final submission and forward to TPIA admin for further process.


Petroleum and Natural Gas Regulatory Board

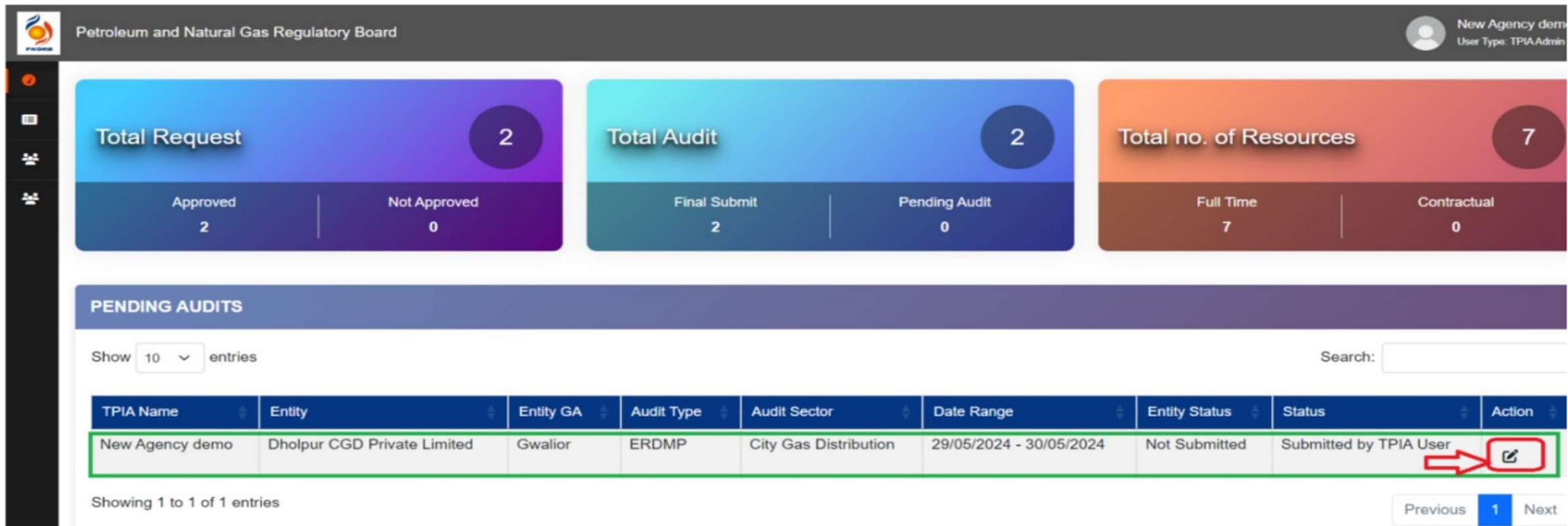

Arnav singh
User Type: TPIA User

Sl. No	Check-point	Compliance Status	Yes ✓	No ✗	Criticality
1	Whether Safety, Health and Environment Policy of the location is displayed	Not Applicable <input type="text" value="Not Applicable"/>	<input type="radio"/> Yes	<input type="radio"/> No	---- Select ----
2	Whether the Safety Policy is documented and duly approved by the top management	Not Applicable <input type="text" value="Not Applicable"/>	<input type="radio"/> Yes	<input type="radio"/> No	---- Select ----
3	Whether the Safety Policy is well structured to cover all elements of Safety, Health and Environment protection	Not Applicable <input type="text" value="Not Applicable"/>	<input type="radio"/> Yes	<input type="radio"/> No	---- Select ----
4	Whether the layout is convenient from operation and safety aspects and meets minimum distance norms as per OISD-118	Not Applicable <input type="text" value="Not Applicable"/>	<input type="radio"/> Yes	<input type="radio"/> No	---- Select ----
5	Whether a duly constituted Safety Committee is functioning in the location with representation from workmen/staff	Not Applicable <input type="text" value="Not Applicable"/>	<input type="radio"/> Yes	<input type="radio"/> No	---- Select ----



IT Interface for Audit Process

- Audit Process Step-2: To be done TPIA Admin (T4S/IMS/ERMDP)
- Login through user type "TPIA Admin"(who previously requested for audit) with valid credential or forwarding the audit.



Petroleum and Natural Gas Regulatory Board


New Agency dem
User Type: TPIAdmin

Total Request	2	Total Audit	2	Total no. of Resources	7
Approved: 2	Not Approved: 0	Final Submit: 2	Pending Audit: 0	Full Time: 7	Contractual: 0

PENDING AUDITS

Show 10 entries

Search:

TPIA Name	Entity	Entity GA	Audit Type	Audit Sector	Date Range	Entity Status	Status	Action
New Agency demo	Dholpur CGD Private Limited	Gwalior	ERDMP	City Gas Distribution	29/05/2024 - 30/05/2024	Not Submitted	Submitted by TPIA User	

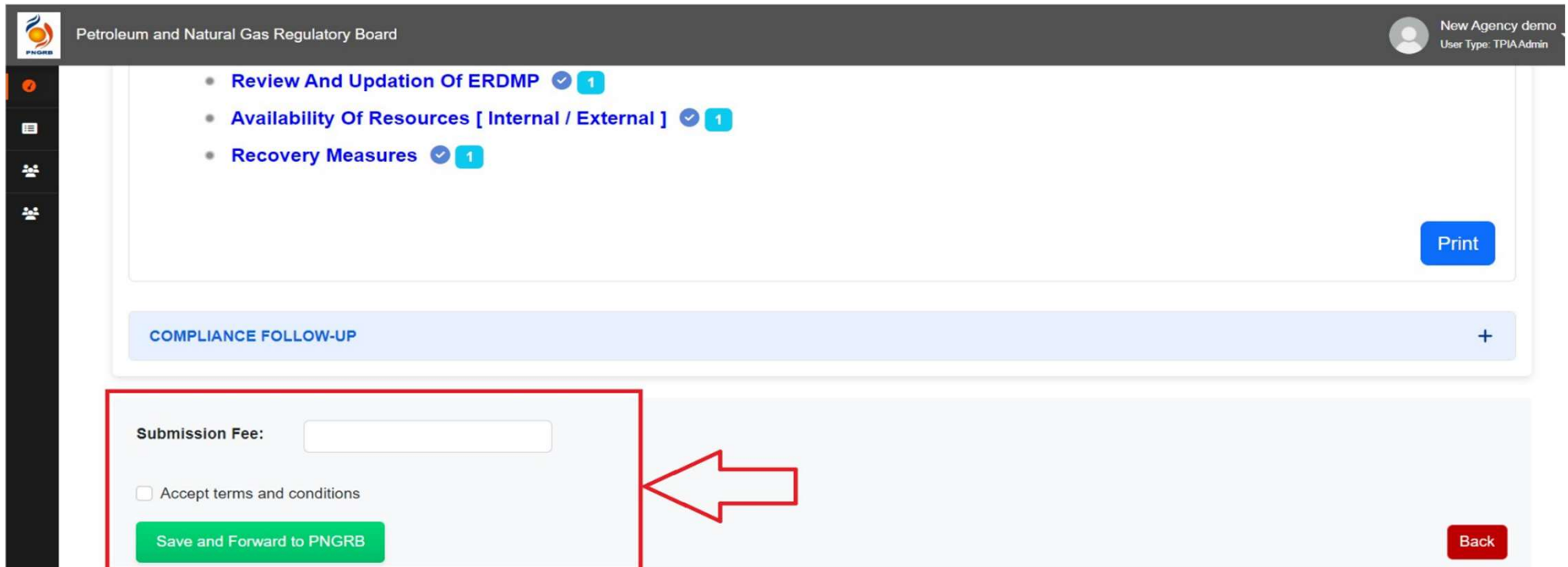
Showing 1 to 1 of 1 entries

Previous 1 Next

IT Interface for Audit Process

26

- After clicking on "Save and Forward to PNGRB" button the audit will be forwarded to PNGRB Admin, Entity Admin and Entity User.



Petroleum and Natural Gas Regulatory Board

New Agency demo
User Type: TPIA Admin

- Review And Updation Of ERDMP ✓ 1
- Availability Of Resources [Internal / External] ✓ 1
- Recovery Measures ✓ 1

Print

COMPLIANCE FOLLOW-UP +

Submission Fee:

Accept terms and conditions


Save and Forward to PNGRB


Back

IT Interface for Audit Process

27







- ❑ Audit Process Step-3: To be done by entity user
- ❑ ERDMP/IMS audit followed by compliance monitoring to issuance of certificate


Petroleum and Natural Gas Regulatory Board

 Shri Saurabh
User Type: Entity User

AUDIT LIST

Show entries Search:

TPIA Name	Entity	Entity GA	Audit Type	Audit Sector	Date Range	Total no of Resource	Entity Status	Status	Action
New Agency demo	Dholpur CGD Private Limited	Gwalior	T4S	City Gas Distribution	25/05/2024 - 27/05/2024		Submitted	Submitted by TPIA Admin	 
TATA Projects Ltd.	Dholpur CGD Private Limited	Gwalior	T4S	City Gas Distribution	27/05/2024 - 26/07/2024		Not Submitted	Not Submitted	 
New Agency demo	Dholpur CGD Private Limited	Gwalior	ERDMP	City Gas Distribution	29/05/2024 - 30/05/2024		Not Submitted	Submitted by TPIA Admin	 

Showing 101 to 103 of 103 entries

IT Interface for Audit Process

- There are four columns in the below page: Compliance Status, Action Taken, Target date of Completion and Remarks which will be fill by Entity User
- When the user select "compliance completed" from the drop-down shown below, all the rest of the fields will be disabled.

Petroleum and Natural Gas Regulatory Board Shri Saurabh
User Type: Entity User

T4S / CGD / CRITICAL ACTIVITIES IN CGD NETWORK

CRITICAL ACTIVITIES IN CGD NETWORK

Sl. No	List of Activity	Compliance Status	Action Taken	Target date of completion	Remarks
1	Verify whether the Pressure Reduction skid CGS installed having (Active/monitor combination) with a minimum 50% redundancy including slam shut valve for over-protection and creep relief valve	---- Select ----		mm/dd/yyyy	
2	Verify whether the On-line odorization equipment designed to minimize fugitive emissions during loading, operation and maintenance	<div style="border: 2px solid red; padding: 2px;"> ---- Select ---- ---- Select ---- Compliance Completed Compliance Pending Select </div>		mm/dd/yyyy	
3	Verify whether the Height of the vent minimum 3 meters above working level	---- Select ----		mm/dd/yyyy	
4	Verify whether the Gas detectors are installed at critical locations	---- Select ----		mm/dd/yyyy	
5	Verify whether Pressure reduction for DPRS (active/monitor combination) skid installed with minimum 50% redundancy including two safety devices at	---- Select ----		mm/dd/yyyy	

IT Interface for Audit Process

- Only if the user select "Compliance Pending", then the rest of the fields can be manipulated.

Petroleum and Natural Gas Regulatory Board
Shri Saurabh
User Type: Entity User

T4S / CGD / CRITICAL ACTIVITIES IN CGD NETWORK

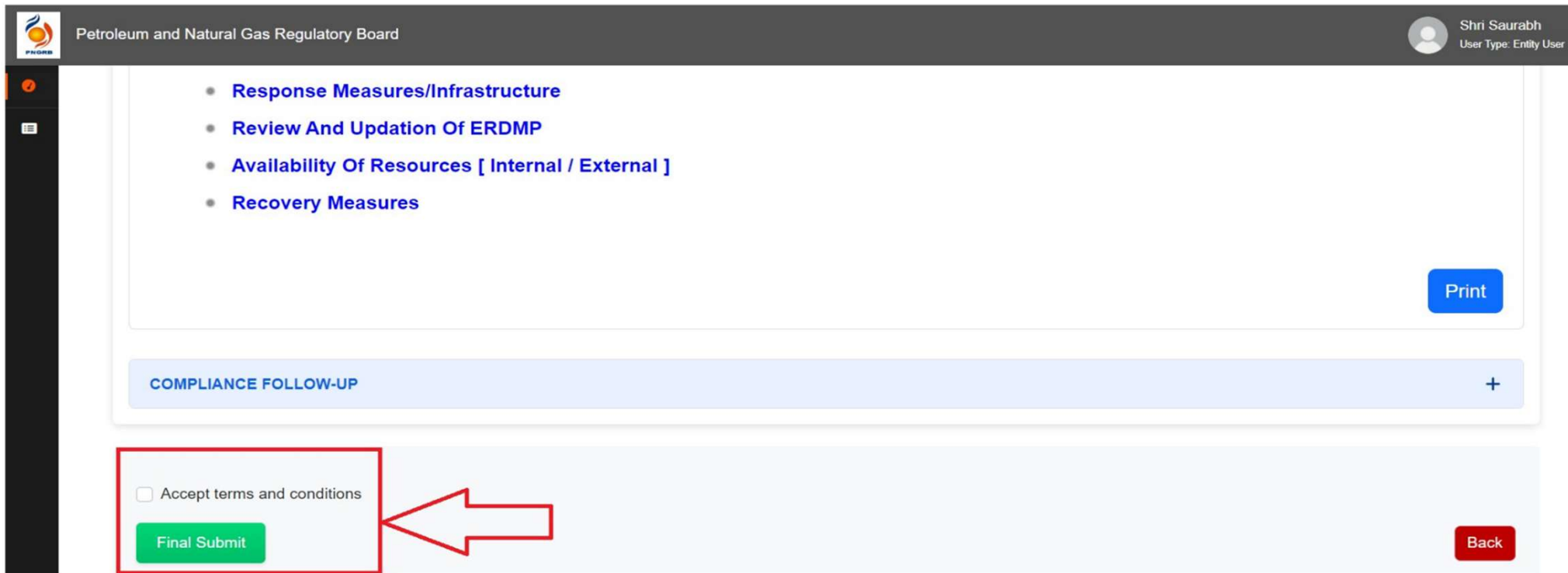
CRITICAL ACTIVITIES IN CGD NETWORK

Sl. No	List of Activity	Compliance Status	Action Taken	Target date of completion	Remarks
1	Verify whether the Pressure Reduction skid CGS installed having (Active/monitor combination) with a minimum 50% redundancy including slam shut valve for over-protection and creep relief valve	---- Select ----		mm/dd/yyyy	
2	Verify whether the On-line odorization equipment designed to minimize fugitive emissions during loading, operation and maintenance	<div style="border: 2px solid red; padding: 2px;"> ---- Select ---- ---- Select ---- Compliance Completed Compliance Pending Select </div>		mm/dd/yyyy	
3	Verify whether the Height of the vent minimum 3 meters above working level	---- Select ----		mm/dd/yyyy	
4	Verify whether the Gas detectors are installed at critical locations	---- Select ----		mm/dd/yyyy	
5	Verify whether Pressure reduction for DPRS (active/monitor combination) skid installed with minimum 50% redundancy including two safety devices at	---- Select ----		mm/dd/yyyy	

IT Interface for Audit Process

30

- Then click on "Final Submit" for final submission after accepting the terms and conditions.



Petroleum and Natural Gas Regulatory Board

Shri Saurabh
User Type: Entity User

- Response Measures/Infrastructure
- Review And Updation Of ERDMP
- Availability Of Resources [Internal / External]
- Recovery Measures

Print

COMPLIANCE FOLLOW-UP +

Accept terms and conditions

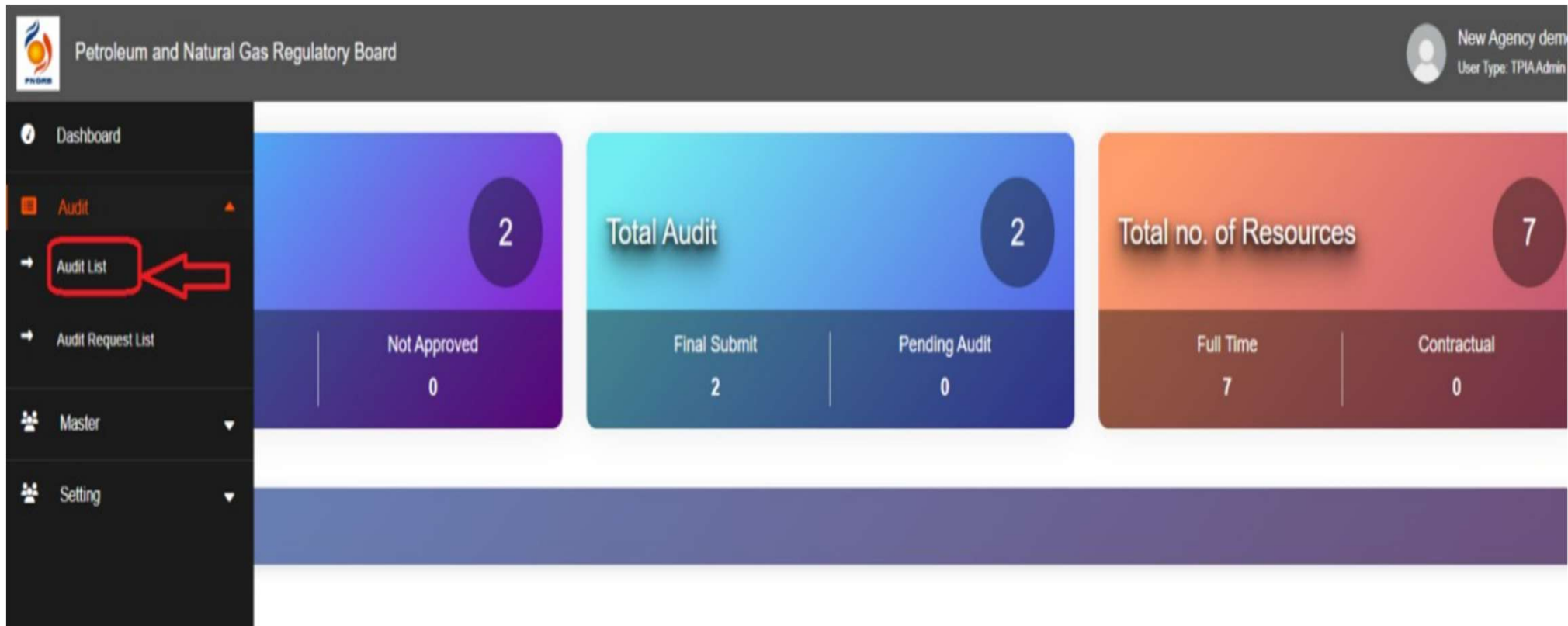
Final Submit

Back

IT Interface for Audit Process


31

- After final submit with entity user, log in to the TPIA Admin for uploading the certificate.







IT Interface for Audit Process

- In this page, there is an option for “Upload certificate”. TPIA Admin have to submit a certificate for further audit process

 Petroleum and Natural Gas Regulatory Board
New Agency dem
User Type: TPIAAdmin

AUDIT LIST

Show 10 entries Search:

TPIA Name	Entity	Entity GA	Audit Type	Audit Sector	Date Range	Total no of Resource	Taged User	Entity Status	Status	Action
New Agency demo	Dholpur CGD Private Limited	Gwalior	T4S	City Gas Distribution	25/05/2024 - 27/05/2024		Arnav singh, arjun singh	Submitted	Submitted by TPIA Admin	 
New Agency demo	Dholpur CGD Private Limited	Gwalior	ERDMP	City Gas Distribution	29/05/2024 - 30/05/2024		Arnav singh, arjun singh	Submitted	Submitted by TPIA Admin	 

Showing 1 to 2 of 2 entries Previous 1 Next

IT Interface for Audit Process







33

Petroleum and Natural Gas Regulatory Board

New Agency demo
User Type: TPIAAdmin

AUDIT LIST

Show 10 entries Search:

TPIA Name	Entity	Entity GA	Audit Type	Audit Sector	Date Range	Total no of Resource	Taged User	Entity Status	Status	Action
New Agency demo	Dholpur CGD Private Limited	Gwalior	T4S	City Gas Distribution	25/05/2024 - 27/05/2024		Arnav singh, arjun singh	Submitted	Submitted by TPIA Admin	 
New Agency demo	Dholpur CGD Private Limited	Gwalior	ERDMP	City Gas Distribution	29/05/2024 - 30/05/2024		Arnav singh, arjun singh	Submitted	Submitted by TPIA Admin	 

Showing 1 to 2 of 2 entries

Previous 1 Next

Petroleum and Natural Gas Regulatory Board

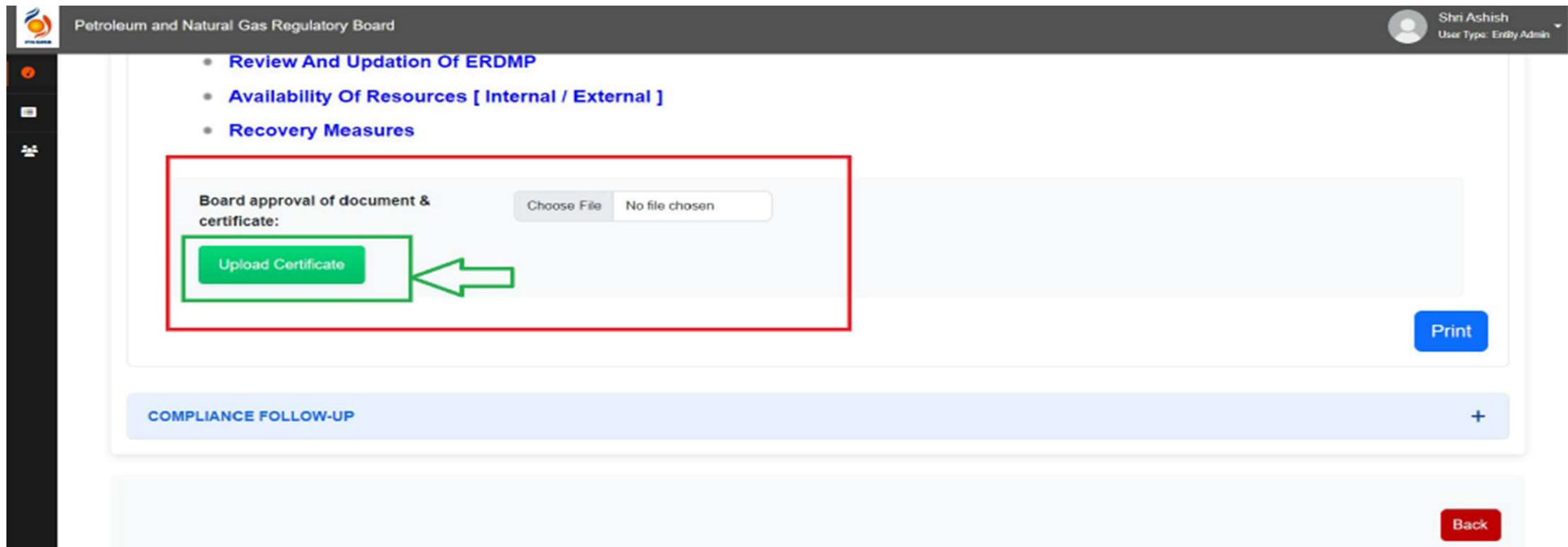
New Agency demo
User Type: TPIAAdmin

- Availability Of Resources [Internal / External] 1
- Recovery Measures 1

Certificate: ERMDP_...ATE.docx

IT Interface for Audit Process

- Similarly, Entity Admin will upload the board documents through login to Entity Admin with valid credential.



Petroleum and Natural Gas Regulatory Board

Shri Ashish
User Type: Entity Admin

- Review And Updation Of ERDMP
- Availability Of Resources [Internal / External]
- Recovery Measures

Board approval of document & certificate:

Choose File No file chosen

Upload Certificate

Print

COMPLIANCE FOLLOW-UP +

Back

Thank You

